

EDUCATIONAL REIMBURSEMENT REQUEST

The JATC Committee will reimburse one credit hour of each approved course completed with a "C" grade or better. Approved courses are those courses required to complete the Associate of Technical Studies, Construction Electricity at Northwest State. Credit hours will be reimbursed at the current Northwest State cost per credit hour. If you have questions as to whether a course is approved, please consult the JATC office **before** enrollment.

Submit this completed form **and** the course final grade card to the JATC office. Be sure to complete **all** information on this form; incomplete requests cannot be processed.

Date Submitted: _____

Apprentice Year: _____ or 212 Card #: _____

Name _____

Address _____

City, State, Zip _____

Phone #: _____

School Name: _____

Course Name(s) _____ Credit Hours _____ Final Grade _____

_____ Credit Hours _____ Final Grade _____

_____ Credit Hours _____ Final Grade _____

FOR OFFICE USE ONLY

Approved Course _____ Credit Hr Cost _____

Grade Card Rec'd _____
Initial

_____ Credit Hrs. Pd _____

_____ **Total Reimbursed** _____

Request for educational reimbursement approved by:

Committee Signature

Committee Signature